

2014 ISDS Conference Overview

Philadelphia, PA

December 10-11, 2014

<http://www.syndromic.org/annual-conference/2014-isds-conference>

Zachary Faigen, Pre-Conference Planning Committee Chair
Ian Painter, Conference Scientific Program Committee Co-chair
José Lojo, Conference Scientific Program Committee Co-chair

Presentation Overview

- Dates
- Abstract Submission Types
- Q & A
- Tutorial on online submission process
- Final Q & A

Conference Deadlines

- September
 - 3rd Abstract Submission Deadline (11:59 EDT)
 - 23rd End of Early Conference Registration
- October
 - 8th Authors Notified of Acceptance
 - 13th Presentation Cancellation Deadline
- November
 - 17th Last Day to Book Hotel at Group Rate
 - 17th Regular Registration Deadline
- December
 - 9th Pre-Conference Trainings
 - 10th Conference Day 1
 - 11th Conference Day 2
- Check the conference website and your email for upcoming conference announcements:
<http://www.syndromic.org/annual-conference/2014-isds-conference>

Abstract Submission Types

- Oral
- Panel
- Poster
- Roundtable
- Lightning Talk

- Present new work to ISDS community
- Oral presentations: You may indicate one of the secondary presentation type options
- Submissions should include:
 - Title, Objective, Introduction, Methods, Results, Conclusions
 - Names & affiliations of authors
 - **Brief bio of intended presenter/lead author
 - ** Brief summary to be used in program materials

- Focus on a specific aspect of the science and/or practice of biosurveillance
- No more than 4 participants and a moderator
- Submissions should include
 - Title, objective, introduction, panel description
 - How moderator will facilitate discussion
 - Names and affiliations of panel presenters and moderator
 - Bios for each panelist and moderator
 - Summary of panel for use in program materials
- # of panel slots and overall panel length TBD

- Discussion-oriented sessions with up to 3 facilitators
- Submissions must clearly show how sessions will be organized to facilitate discussion, including sample questions
- Submissions should also include title, objective, introduction, description, how the facilitator intends to engage the audience in the discussion, bios and summary
- # of roundtables TBD

- Facilitates the speedy sharing of:
 - Recent research
 - Theory
 - Publications
 - Works-in-progress
 - Projects
 - Applications or experiences
- 5 minutes must be strictly adhered to
- Submissions should include:
 - Title, Objective, Introduction, Methods, Results, Conclusions
 - Names & affiliations of authors
 - **Brief bio of intended presenter/lead author
 - ** Brief summary to be used in program materials

- Analytics/Methodologies
- Informatics
- Policy
- Public/population health surveillance practice
- Detailed track descriptions available at <http://www.syndromic.org/annual-conference/2014-isds-conference/abstract-submission>

Tutorial of Online Submission Process

- <http://isds2014.abstractcentral.com/>
- Can go ahead and create an account now even if not planning to submit until later
 - If you submitted last year you should be in the system and can use the forgot password link to retrieve your login info
- Read all online instructions!!
- Allow plenty of time for abstract submission (approx. 30 minutes)

Login Page: <http://isds2014.abstractcentral.com/>



2014 ISDS Conference

Public Health Surveillance — Challenges and Solutions for the Road Ahead

Hyatt Regency at Penn's Landing | Philadelphia, PA, USA | December 9th - 11th

Log In

Create An Account

Forgot Password

Disable Pop Up Blocker

To avoid potential issues, we recommend that you allow pop-ups for this site.

For more information, review the [pop-up blocker help](#) or contact [ScholarOne Abstracts Support](#).

Welcome to the International Society for Disease Surveillance Abstract Submission site!

- If you are logging in for the **first time**, choose "**Create an Account**" from the above bar menu. You will create a User ID and Password for direct log in on future visits to the site.
- **USER IDS AND PASSWORDS ARE CASE-SENSITIVE.**
- **Returning Users:** To view or continue to submit an abstract, please log in with your User ID and Password.
- Submission **begins** May 27, 2014 at 9:00 AM EDT.
- Submission **deadline** is September 3, 2014 at 11:59 PM EDT.
- **Notifications** will be emailed by October 8, 2014. If you do not receive your notification by October 10, 2014, please contact Tera Reynolds at conference@syndromic.org.

Log In

Create An Account

User ID

Remember User ID

Password

Log In

Forgot Password

Submission



2014 ISDS Conference

Public Health Surveillance — Challenges and Solutions

Hyatt Regency at Penn's Landing | Philadelphia, PA, USA |

General Information

Contact Information

Access

User ID & Password

Welcome

Submission *

Review *

Decision

Session *

Admin

To submit an abstract, choose the "Submission" [Edit](#) tab in the above area.

If you do not see the "Submission" tab, go to the menu in the upper right-hand corner of your screen, select your name, then the "General Information" link. Please select the "Oral, Poster, or Lightning Abstract Submission" role and/or "Panel or Roundtable Abstracts Submission" role in "Step 3: Access."

Welcome to the International Society for Disease Surveillance
Abstract Submission Site

Contact Information

Tera Reynolds conference@syndromic.org

The phone name 617-779-0880

Web <http://www.syndromic.org> [↗](#)

View Submissions

Instructions for Authors

Creating and Viewing Submissions

- There are several **steps** to submitting an abstract.
- There are two abstract submission roles this year: (1) Oral, Poster, or Lightning Abstract Submission, and (2) Panel or Roundtable Abstract Submission.
 - If you would like to submit an abstract for oral, poster, or lightning presentation, you need to select the 'Oral, Poster, or Lightning Abstract Submission' role (Upper right-hand corner-> Click on your Name -> In the drop down select Access)
 - If you would like to submit an abstract for panel or roundtable presentation, you need to select the 'Panel or Roundtable Abstract Submission' role (Upper right-hand corner-> Click on your Name -> In the drop down select Access)
- To begin a new submission click the "**Submission Tab**" from the menu at the top then on the left-hand side click "Create a New Submission".
- If you have both submission roles, you will be asked to select one of the roles before proceeding.
- To view or continue editing a submission you started previously, choose "**View Submissions.**"
- View sample abstracts from 2013:
 - [Oral Submission](#)
 - [Lightning Talk Submission](#)
 - [Poster Submission](#)
 - [Panel Submission](#)
 - [Roundtable Submission](#)

Submission Information

- **DEADLINE:** The deadline for submissions is **Wednesday, September 3, 2014 at 11:59 pm.**
- **SUBMISSION LIMIT:** There is a limit of 6 submissions per author.
- **CHARACTER LIMIT:** There is a limit of 4810 characters for the text of your submission. The character count includes spaces. You will be advised of your character count usage throughout the submission process as you save and move to the next step. Your character count is displayed in the green bar at the top of your submission. The character count **WILL** include title, authors, institutions, objectives, introduction, methods, results, conclusions, acknowledgements, references, equations, tables, images, and keywords but will not include presenting author brief biographical summaries (bios) or the abstract summary that will be used in the conference program.

Please
read all
provided
info

Submission Roles



2014 ISDS Conference

Public Health Surveillance — Challenges and Solutions for the 'Road Ahead'

Hyatt Regency at Penn's Landing | Philadelphia, PA, USA | December 9th - 11th

Welcome

Submission *

Review *

Decision

Session *

Admin

[View Submissions](#) >

Create New Submission

Step 1: Submission type >

Step 1: Submission type

[Edit](#)

CHOICE	TYPE	DEFINITION	DEADLINE
<input type="radio"/>	Oral, Poster, or Lightning Abstract Submission		Sep 3, 2014 11:59 PM
<input type="radio"/>	Panel or Roundtable Abstract Submission		Sep 3, 2014 11:59 PM

Cancel

Continue >

Summary & Bios

[View Submissions](#) >

Create New Submission

✓ [Step 1: Submission type](#) >

[Step 2: Title/Body](#) >

[Step 3: Properties](#) >

[Step 4: Authors](#) >

[Step 5: Disclosures](#) >

[Step 6: Review & Submit](#) >

Summary and bio(s) do not count towards abstract character count (4810), but brevity is still expected.

* Brief bio for lead author/ presenter to be used by session moderators at the conference ⓘ

Edit

B I U x₂ x² ✂ 📄 📋 📌 ⬅ ➡ Ω 🔄

* Brief summary (100 words) of Presentation to be Used in Conference Program ⓘ

Not included in character count.

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Equation File Upload & Saving



View Submissions >

Create New Submission

✓ Step 1: Submission type >

Step 2: Title/Body >

Step 3: Properties >

Step 4: Authors >

Step 5: Disclosures >

Step 6: Review & Submit >

Equation File Upload

The following file types are acceptable: jpg; bmp; gif; png; tif; readable at 3" width, 300-600 dpi

Select File

FILE NAME

UPLOAD

1. Select File

2. Upload Selected File



Select File

FILE NAME

UPLOAD

1. Select File

2. Upload Selected File

Image Placement Request

If your image requires specific placement within the abstract page, please provide instructions in the area below.

Image Placement Request

- For equations that cannot be entered easily in the text

Disclosures

Create New Submission

✓ Step 1: Submission type >

Step 2: Title/Body >

Step 3: Properties >


Step 4: Authors >

Step 5: Disclosures >

Step 6: Review & Submit >

Deadline: Sep 3, 2014 11:59 PM

Total Characters: 74 out of 4810 

[Full Instructions](#) 

 [Edit](#)

* = Required Fields

* You must check all three boxes in order to successfully submit your abstract.

- I, the corresponding author, am authorized by all of my co-authors to submit this paper.
- I, the corresponding author, have received confirmation of intention to attend and present at the 2014 ISDS Conference, should my abstract be accepted, from the presenter(s) listed on my abstract. Any presenter cancellations without replacement are subject to the 'Cancellation Policy' stated on the 'Proof and Submit' step.
- I, the corresponding author, agree to have my abstract published in the Online Journal of Public Health Informatics (OJPHI) under the [Creative Commons Attribution-NonCommercial 3.0 Unported license](#), allowing third parties to share their work (copy, distribute, transmit) and to adapt it, under the condition that I as the author is given credit, that the work is not used for commercial purposes, and that in the event of reuse or distribution, the terms of this license are made clear.

* I, the corresponding author, agree to have my ISDS Conference presentation slides posted as a pdf on the [ISDS website](#) following the conference. (If presentation slide revisions are necessary before posting, please contact Tera Reynolds, ISDS Program Manager, at treynolds@syndromic.org by December 16, 2014.)

- Yes, you have my permission to post my presentation slides as a PDF on the ISDS website.
- No, I do not want my presentation slides posted on the ISDS website.

Type & Category

[View Submissions](#) >

Create New Submission

✓ [Step 1: Submission type](#) >

[Step 2: Title/Body](#) >

Step 3: Properties >

[Step 4: Authors](#) >

[Step 5: Disclosures](#) >

[Step 6: Review & Submit](#) >

*Presentation Type ⓘ [Edit](#)

None selected

✓ Oral

Lightning Talk

Poster

Secondary Presentation Type

Nothing selected

Discipline

None selected

*Keywords ⓘ [Edit](#)

*Keyword 1

*Keyword 2

*Keyword 3

Keyword 4

Keyword 5

Search For Keyword

Keyword

Q Search

Affiliations

Track your character count
on each step

Step 4: Authors

Deadline: Sep 3, 2014 11:59 PM

Total Characters: 74 out of 4810

[Full Instructions](#)

Adding Authors and Institutions

- To create a list of co-authors for this submission, click the "Add Author" button below.
- Associate each author with their respective affiliation(s).
- When you have finished entering all authors **YOU MUST put them in the order they should appear on the abstract in the final program.** Use the drop-down boxes in the far left column of the list to do this. Failure to properly order the authors will result in them being incorrectly listed when the submission is published. After you have reordered the authors, click the "Save" button at the bottom of the page.

[Edit](#)

* = Required Fields

Authors

Hide All Affiliations

Reorder Affiliations

AUTHOR ORDER	PRESENTER	AUTHORS	REMOVE AUTHOR
1		<p>Ms. Tera Reynolds - More Info</p> <p>Hide Affiliations</p> <p>*Affiliation #1 Edit</p> <ul style="list-style-type: none">None selectedCreate New InstitutionInternational Society for Disease Surveillance <p>Affiliation #2 Edit</p> <p>None selected</p> <p>Edit Remove</p> <p>Affiliation #3 Edit</p> <p>None selected</p>	Remove

Watch length on affiliations as they count towards overall word count.

Author Order and Affiliation Assignment

Can edit presenter information and author order; also assign affiliations

- View Submissions >
- Create New Submission**
- ✓ Step 1: Submission type >
- Step 2: Title/Body >
- Step 3: Properties >
- Step 4: Authors** >
- Step 5: Disclosures >
- Step 6: Review & Submit >

Step 4: Authors

ID: 2018577

Deadline: Sep 3, 2014 11:59 PM

Total Characters: 74 out of 4810

[Full Instructions](#)

Adding Authors and Institutions

- To create a list of co-authors for this submission, click the "Add Author" button below.
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[Edit](#)

* = Required Fields

Authors

Hide All Affiliations

Reorder Affiliations

AUTHOR ORDER	PRESENTER	AUTHORS	REMOVE AUTHOR
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1

Ms. Tera Reynolds - [More Info](#)

[Remove](#)

Hide Affiliations

*Affiliation #1 [Edit](#)

- ✓ None selected
- Create New Institution
-
- International Society for Disease Surveillance

None selected

[Edit](#) [Remove](#)

Affiliation #3 [Edit](#)

None selected

Adding Authors

View Submissions >

Create New Submission

✓ Step 1: Submission type >

Step 2: Title/Body >

Step 3: Properties >

Step 4: Authors >

Step 5: Disclosures >

Step 6: Review & Submit >

[Edit](#) [Remove](#)

Affiliation #3 ⓘ [Edit](#)

None selected ▾

[Edit](#) [Remove](#)

[Update Author Order](#)

[+ Add Author](#)

Search for Author to Add

First/Given Name

Last/Family Name

Author's E-mail

Email@Example.com

[Q Search](#)

Keywords

Search for
keywords
used in the
past.

- [View Submissions](#) >
- Create New Submission**
- ✓ [Step 1: Submission type](#) >
- [Step 2: Title/Body](#) >
- Step 3: Properties** >
- [Step 4: Authors](#) >
- [Step 5: Disclosures](#) >
- [Step 6: Review & Submit](#) >

Oral

***Discipline** ⓘ [Edit](#)

Discipline

***Keywords** ⓘ [Edit](#)

*Keyword 1

*Keyword 2

*Keyword 3

Keyword 4

Keyword 5

Search For Keyword

[← Previous Step](#)

Tables

[View Submissions](#) >

Create New Submission

✓ [Step 1: Submission type](#) >

[Step 2: Title/Body](#) >

[Step 3: Properties](#) >

[Step 4: Authors](#) >

[Step 5: Disclosures](#) >

[Step 6: Review & Submit](#) >









Table 1 ⓘ Edit

Table Title

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Create a table using the  icon.

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Table Footer

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[+ Add Table](#)

Images

[View Submissions](#) >

Create New Submission

✓ [Step 1: Submission type](#) >

Step 2: Title/Body >

[Step 3: Properties](#) >

[Step 4: Authors](#) >

[Step 5: Disclosures](#) >

[Step 6: Review & Submit](#) >

[+ Add Table](#)

Images ⓘ [Edit](#)

Choose Image

IMAGE NAME	UPLOAD
 1. Select Image	No image selected.
	 2. Upload Chosen Image

Chosen Image(s)

0 CHARACTERS

no images uploaded

[< Previous Step](#)

[Save](#)

[Save & Continue >](#)

Proof & Submit

[View Submissions](#) >

Create New Submission

✔ [Step 1: Submission type](#) >

[Step 2: Title/Body](#) >

[Step 3: Properties](#) >

[Step 4: Authors](#) >

[Step 5: Disclosures](#) >

[Step 6: Review & Submit](#) >

✔ Step 1: Submission type

Oral, Poster, or Lightning Abstract Submission

✘ Step 2: Title/Body

[✎ Edit](#)

SECTION	VALUE
Title	INCOMPLETE
Objective	
Introduction	
Methods	
Results	
Conclusions	
Acknowledgement	
References	
Brief bio for lead author/ presenter to be used by session moderators at the conference	INCOMPLETE
Brief summary (100 words) of Presentation to be Used in Conference Program	INCOMPLETE
Equation File Upload The following files types are acceptable: jpg; bmp; gif; png; tif; readable at 3" width, 300- 600 dpi	

Image Placement Request

If your image requires specific
placement within the abstract

View Submissions

View Submissions

Create New Submission >


Can edit a submission up until the deadline (9/3/2014)

proof. If you find errors, return to the appropriate page by clicking on the page name in the left-hand side bar menu to make your corrections.

- **NOTIFICATIONS:** Notifications will be emailed by **October 8, 2014**. If you do not receive your notification by October 10th, please contact conference@syndromic.org.
- **SUBMISSION OR MEETING QUESTIONS:** If you have questions regarding the submission criteria or questions about the meeting, please contact ISDS at conference@syndromic.org.
- **TECHNICAL SUPPORT:** If you have any difficulty with the submission process, please email ScholarOne Technical Support at ts.acsupport@thomson.com or call:
Direct Number: +1 (434) 964-4100
Toll Free Number (US Only): (888) 503-1050.
ScholarOne Technical Support is available M-F from 3:00 am to 8:30 pm ET. Technical Support can also be reached from anywhere on the site by clicking on the "Get Help Now" button located in the upper right-hand corner of each page.

 Edit

Drafts

ACTION	TITLE	ID	MODIFIED	DEADLINE	TYPE
 Select ... Edit Draft View E-mails ----- Delete		2018577	Aug 1, 2014 3:11 PM	Sep 3, 2014 11:59 PM	Oral, Poster, or Lightning Abstract Submission
		2018583	Jun 9, 2014 12:10 PM	Sep 3, 2014 11:59 PM	Panel or Roundtable Abstract Submission

Must submit your draft by the deadline (9/3/2014) to be eligible for review

For Questions & Help

ISDS

- Tera Reynolds: treynolds@syndromic.org
- Brooke Evans: bevans@syndromic.org

Pre-Conference

- Zachary Faigen: zachary.faigen@maryland.gov

Conference

- Ian Painter & Jose Lojo: ian.painter@gmail.com,
jose.lojo@phila.gov

ScholarOne: use “Get Help Now” button at top of page

Suggestions to improve the online abstract submission process

1. Get Help Now link in abstract central
2. Choose Author Role
3. Click on the “Make a Suggestion” Tab

The screenshot shows a web browser window with the URL `iptcentral.com/gethelpnow/abstractcentral/training/author/#make_a_suggestion`. The page title is "GET HELP NOW" and it is part of the "Author Resources" section. On the left, there are navigation links for "TRAINING" (Author, Reviewer/Decisioner, Sessioner, Administrator), "RELEASE NOTES", and "NEWSLETTERS & ALERTS". Below these is a "CONTACT SCHOLARONE SUPPORT" box with contact information: "Monday 12:00 AM EST to Friday 8:30 PM EST", phone numbers "+1 434 964 4100 (U.S)" and "+1 888 503 1050 (U.S)", and email "ts.acsupport@thomson.com". The main content area is titled "AUTHOR SUPPORT PORTAL" and contains a "MAKE A SUGGESTION" form. The form has three tabs: "SEARCH FAQs", "SUBMIT A QUESTION/CREATE A CASE", and "MAKE A SUGGESTION" (which is highlighted in orange). The form fields are: "Email" (text input), "Subject" (text input), "Description" (text area), and "Type" (dropdown menu with "--None--" selected). A "SUBMIT" button is at the bottom right of the form.

sources - ScholarOne - Thomson Reuters - Mozilla Firefox

Bookmarks Tools Help

abstracts x Get Help Now Author Resources - Sc... x +

iptcentral.com/gethelpnow/abstractcentral/training/author/#make_a_suggestion

Get Help Now Author Resources

GET HELP NOW

TRAINING:

- Author
- Reviewer/Decisioner
- Sessioner
- Administrator

RELEASE NOTES

NEWSLETTERS & ALERTS

For Authors entering submissions through *ScholarOne Abstracts*, we offer videos, an online guide, and relevant FAQs for all your training needs. In addition, you can submit a question/create a case or make a suggestion using the Support portal below.

AUTHOR GUIDE

- [Author Guide \(Online\)](#)
- [MyItinerary App & Web Guide](#)
- [Itinerary Planner Guide](#)

AUTHOR VIDEO TUTORIALS

- [View all](#)

AUTHOR SUPPORT PORTAL

Our Frequently Asked Questions provide answers to relevant topics for Authors of our system.

SEARCH FAQs SUBMIT A QUESTION/CREATE A CASE **MAKE A SUGGESTION**

MAKE A SUGGESTION

Email *

Subject *

Description *

Type --None--

SUBMIT

Thank you!!

Acknowledgements: Conference Scientific
Program Committee:

[http://www.syndromic.org/communities/
conference/2014-scientific-program](http://www.syndromic.org/communities/conference/2014-scientific-program)